

RESPONSE TO SCRUTINY COMMITTEE ON IMPLEMENTATION FOLLOWING SCRUTINY REVIEW

Title of Review:	Review of Council Policy on Sky Lanterns and Helium Balloons					
Timescale of Review:	December 2020 – October 2022		Post-Monitoring Period:	12 months commencing December 2022. Interim report due June 2023.		
Date agreed by Scrutiny:	November 2022		Date agreed by Executive:	December 2022		
Total No. of Recommendations and Sub Recommendations	Achieved	1	On track	0	Extended	1
	Achieved (Behind target)	1	Overdue	2	Alert	0

Key Achievements:

- A letter was sent in March 2023 to the Secretary of State and the local MP outlining the Committee's concerns. We await a response.
- The Charter was approved by Council on 6 March 2024.

Reasons for non-implementation of Recommendations:

Due to delays in completion of the Council report and approval by Council, three recommendations remain outstanding for implementation. These can be delivered within the coming months.

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
CCCSC22-23 1.1	That a local Charter for BDC outlining our position in relation to Sky Lanterns and Helium Balloons be produced and endorsed by Executive and Council.	Joint Assistant Director of Environmental Health	March 2023	March 2024		Officer time	<p><u>INTERIM REPORT</u> The concept of approving a local Charter was welcomed by Executive and the decision following consideration of the Scrutiny report was publicised by Communications. A formal report to Council for them to approve the suggested Charter is still required and will be sent to a forthcoming meeting.</p> <p><u>FINAL REPORT</u> Final proposed Charter presented to Council on 6th March 2024 and approved for implementation.</p>
CCCSC22-23 1.2	That on agreement of the Charter by Council, notification is sent to the Marine Conservation Society so the Council can be added to the national	Joint Assistant Director of Environmental Health	March 2023			Officer time	<p><u>INTERIM REPORT</u> This can be completed following formal endorsement by Council.</p> <p><u>FINAL REPORT</u></p>

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	list of Councils with a ban in place.						This will be actioned in the coming months following approval by Council.
CCCSC22-23 1.3	That on agreement of the Charter by Council, all relevant tenancy agreements are reviewed and where necessary a clause added (at their next scheduled revision) to reflect the Council's position in relation to its land and property.	<p>Joint Assistant Director of Environmental Health in consultation with:</p> <p>Assistant Director of Housing Management & Enforcement</p> <p>Business Growth Manager</p>	On renewal.	On renewal from March 2024 onwards		Officer time	<p><u>INTERIM REPORT</u></p> <p>This is deliverable within current service resources. This will require liaison with Estates Management and Housing Management but will not progress until the next policy review phase.</p> <p><u>FINAL REPORT</u></p> <p>Following approval of the Charter by Council, this is deliverable within current service resources. This will require liaison with Estates Management and Housing Management but will not progress until the next policy review phase.</p>

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
CCCSC22-23 1.4	That advice and guidance be added to the Council's website and appropriate publicity in local publications takes place, following agreement of the Charter by Council.	Joint Assistant Director of Environmental Health in consultation with: Communications, Design and Marketing Manager	March 2023			Officer time	<p><u>INTERIM REPORT</u> There is currently no revised guidance on the website in relation to the risks associated with such items.</p> <p>There was coverage including an article in Intouch still currently available on the website, and a news release was issued to the local media.</p> <p>The Joint Assistant Director of Environmental Health is yet to send any advice and guidance for the Communications department to post on the website.</p> <p><u>FINAL REPORT</u> Following approval by Council the website will now be updated with a copy of the Charter and further advice and</p>

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							guidance to the public.
CCCSC22-23 1.5	That BDC writes a letter to the Government lobbying for change to national legislation, in line with the national campaign.	Portfolio Holder – Environmental Health & Licensing	March 2023	March 2023		Member and officer time	<u>INTERIM REPORT</u> A letter to the Secretary of State was sent in March 2023. No response has been received to date from Government or the local MP.